

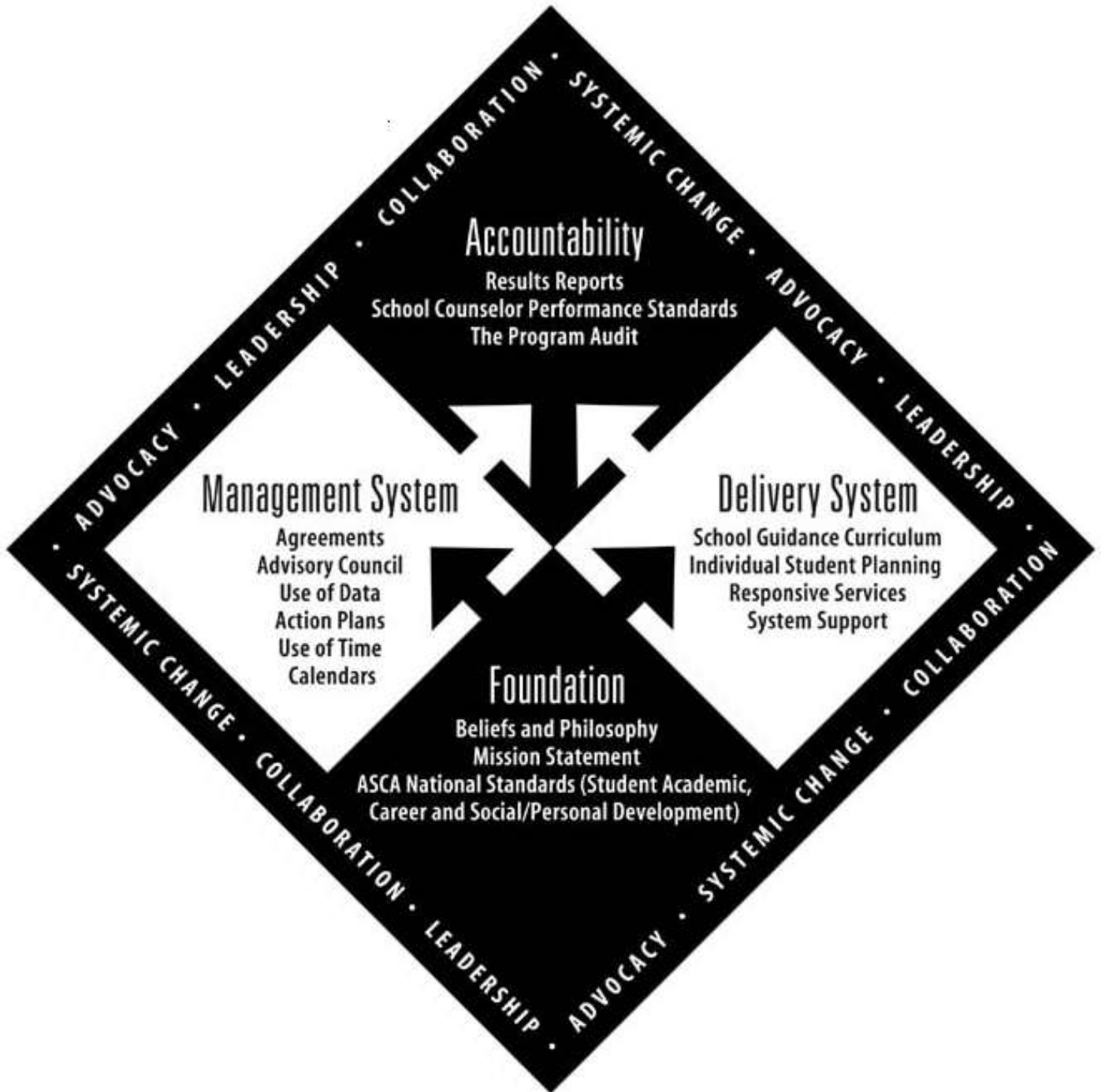
**Colby School District
Comprehensive School Counseling Program**

**Colby School District
Manual Viewbook
*By All..... For All***

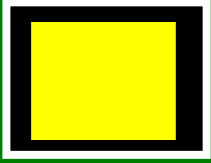


**Based on the Wisconsin Comprehensive School Counseling Model
& the American School Counseling Association National Model**

Developed by the Colby School District Counseling Department



Counseling Programs. Alexandria, VA.



Colby School District Comprehensive School Counseling Program

So that students:

The Colby School District Comprehensive School Counseling Program is an integral part of the district's mission – **L*E*A*R*N*I*N*G**.

Develop Literacy and communication skills.

Express care for the community.

Actively collaborate with others.

Realize the joy and power of creative expression.

Nurture tolerance and appreciation.

Exhibit Integrity.

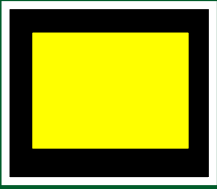
Synthesize New knowledge and data and utilize technologies.

Generate personal commitment for service.

Comprehensive Counseling Program Mission Statement

The mission of the Colby School District's Comprehensive School Counseling Program is to enable all students to reach those individual goals that will lead to a sense of personal satisfaction and fulfillment while being a contributing member to the 21st century society.

- ❖ A comprehensive school counseling program
 - Serves all students, K-12
 - Helps students gain knowledge and skills to reach their goals leading to personal satisfaction and fulfillment
 - Guides students to become contributing members of society
 - Is proactive and preventative in focus
 - Employs strategies to enhance academics, encourage self-awareness, foster interpersonal communication skills, provide career awareness and develop employment readiness and life skills for all students.
 - Utilizes a support network (school counselor, staff, administration, parent/guardians, and community resources) to help students acquire and use life-long learning skills – to take paths that will lead to purpose.



Colby School District Comprehensive School Counseling Program

Program Features

- A foundation of beliefs rooted in meeting student needs and reflecting the progression of student development from pre-kindergarten through grade 12
- A management system supported through collaboration, planning, evaluation and organization
- A delivery system providing services to 100% of the students through school, home and community resources.
- An accountability system with tools for evaluating all school counseling program components
- 'Program based', rather than 'position based'.
- An integral part of the total educational system
- Four program components:
 1. Curriculum: content delivered to all students in a developmental manner
 2. Individual Student Planning: assist students in planning and managing their academic, career and personal/social development
 3. Responsive Services: address the immediate concerns of students
 4. System Support: includes program, staff, and school support activities
- Utilizes the Wisconsin School Counseling Student Content Standards (similar to the structure of standards in other content areas).
- Ensures appropriate staff certification for direct counseling services

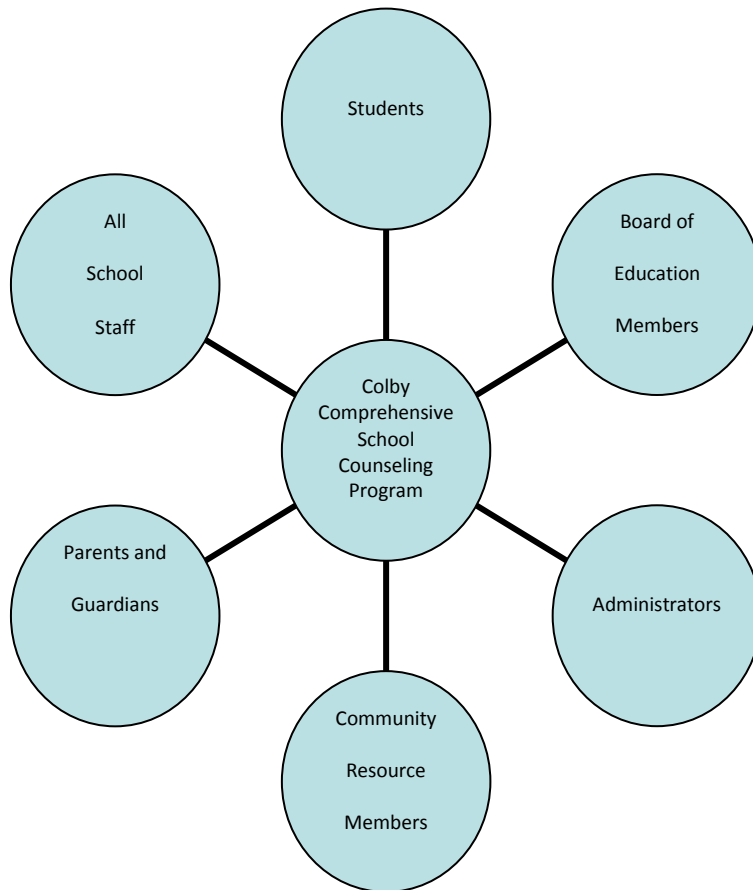
Program Advantages

- Prepares all students to succeed in academic, career and personal/social development through direct instruction, individual planning and support services.
- Provides increased opportunity for collaborating between home, school and community resources.
- Assists students in developing paths to find their purpose.
- Responds to immediate needs of individuals as well as long term goals
- Is consistent with the structure of state and national counseling programs
- Is consistent with the structure of Wisconsin Student Content Standards
- Provides a means of accountability and evaluation of counseling programs.
- Provides a basis for funding school counseling program components



Colby School District Comprehensive School Counseling Program

By All.... For All



By ALL

Our Comprehensive School Counseling Program supports students by involving families, schools, and our entire community to assure academic success for ALL students.

For ALL

All students within the school district are a part of the Comprehensive School Counseling Program.

Colby School District Elementary School Comprehensive School Counseling Program

Academic	Personal/Social	Career	
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support
Academic Success	Counseling for academic and personal/ social need	1-1 Responsive counseling	Steering Committee
ATODA awareness And safety	New Student monitoring	Crisis Counseling	Wisconsin School Counselor Association Conference
Violence prevention	Attendance/Truancy monitoring	Small Group Counseling	Professional Development
Accepting Differences	Referral contacts	Referrals to Community resources	Data Analysis for WKCE Results and Sharing of Info
Feelings	At-Risk student Check in and contact	Coordinate Community Service Project for Healthy Choices Club	Crisis Intervention Team and Staff In-service
Career Awareness	Buzz Talk Conferences	Crisis Response Team	Green Group Advisor
Interpersonal Relationships			Evaluate, Revise and Update Comprehensive Program
Protective Behaviors			WKCE/WSAS
Cooperation			School Committees Member
DPI Bully Prevention Program gr. 3 & 4			Data Analysis for program Effectiveness
2 nd Step Violence Prevention			Attending IEPs as needed
Internet safety			Complete Elementary Counseling Budget
Healthy Choices Club			Check Calendars for Counselin Program and Pupil Service update and to do lists
Study Skill Group			Plan and Present Staff Development Opportunities
Friendship Group			Public Relations
Anger/Feelings Management Group			Practicum/Intern Supervisor
New Student Group			
Grief and Loss Group			
Family Change Group			
ADHD group			
Mix-it up at Lunch			
Character Education			
Gr 4 to 5 Orientation			
Becoming a Love and Logic Parent workshop			
Red Ribbon Week			

Colby School District

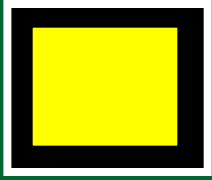
Middle School Comprehensive School Counseling Program

Academic	Personal/Social	Career	
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support
Gr 4 to 5 and 8 to 9 Transition Orientation Activities	Counseling for academic, career and personal/ social	1-1 Responsive Counseling	New School Year Parent/Student Orientation
5 – 8 Summit Curriculum 5 – 8 Counseling Curriculum	Buzz Talk Conferences	Small Group Counseling	Coordinate: Summit Planning Com., Great American Smoke Out, Friday Activities, 3-O Day, Women & Science Day, Hot Careers on the Lunch Menu, Career Valley Expo Trip, Coordinate and Contribute School Wide Committees
Promotion Policy Classroom lessons	Promotion Policy Advising	New Student Support	Data Analysis for WKCE Results and Sharing of Info
Freshman Registration	New Student Appraisal, Placement and Support	Coordinate Community Service Project for Dec	Crisis Plan Coordinating And Staff In-service
Great American Smoke Out	Attendance/Tuancy Consulting	Referral contacts	Attending IEPs for Special Ed and English Language Learner
Red Ribbon Wk with Student Council	Course selection and planning	Crisis Response Team Response	WSAS School Assessment Coordinator
3-O Day	Consultation	Student Assistance Program Coordinator For CMS	Data Analysis for program effectiveness
Encore Class Teacher – CMS-Investigations Independent Study Course	Referral contacts	Family Crisis Fund Coordinator	Professional Development – Wisconsin School Counselor Assoc. Conference, CESA Counselor Share Sessions
Update Comprehensive Counseling Curriculum		Peer Mentor Program Coordinator	Schedule students in classes
Hot Careers on the Lunch Menu			Complete CMS Counseling Budget
WKCE Prep Activities			Confidential Notes Sharing
Career Valley Expo Trip			Attend Weekly Grade Level Team Meetings
Women & Science Day			Parent Education Offerings
CMS Baby Blanket Company			Evaluate, Revise and Update Comprehensive Program Model
Community Service and Outreach Activities			Check Calendars for Counseling Program, Summit and Pupil Service
			EdVest and Wisconsin Covenant Promotion
			Plan and Present Staff Development Opportunities on variety of topics
			Promote program goals and results Through local TV, newspapers, Website, organizations
			Attend DAC and Pre/Post Test Wkshp
			Freshman Orientation Roundtables
			Practicum/Intern Supervisor
			Out of school placement support Team member

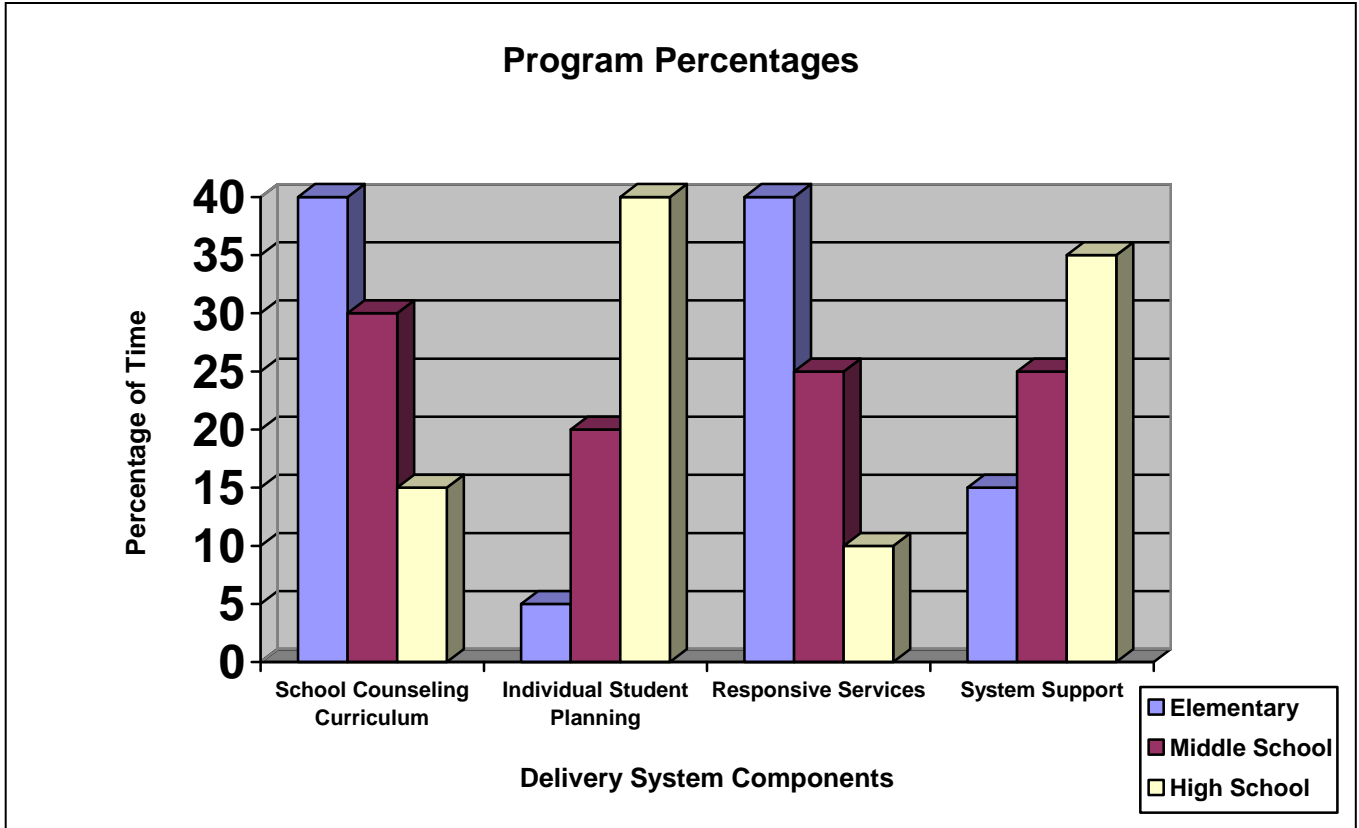
Colby School District

High School Comprehensive School Counseling Program

Academic	Personal/Social	Career	
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support
8 th grade parent and student information sessions	Student and Parent Individual Meetings – grade 12	1-1 Individual counseling	WKCE/WSAS Pre-Test and Post-Test Workshops
9 th grade orientation	New Student Registration and Future academic And career planning	Crisis Counseling	DAC Workshops
Classroom lessons Regarding registration For upcoming school Year	Registration for Upcoming school year	Parent/Child/School contact	UW, Technical College and Private College Update Workshops
WKCE/WSAS test Coordination and administration	Aiding and Assisting In application process For post-secondary School	Group Counseling	Wisconsin School Counselor Association Conference
PSAT test Coordination	At-Risk student Check in and contact	Providing Educational alternatives for At-Risk students	Attending IEP's
PLAN test Coordination and administration	Accuplacer test Coordination and administration	Referral contacts with Outside agencies	Data Analysis
ASVAB test coordination	Assisting in selection of future courses		School-to-Work Youth/Apprenticeship
Financial Aids Nights	Assisting in completion of the FAFSA		Reality-Store
Junior Parent Night	Individual test analysis		Crisis Intervention Team
Wisconsin Education Fair (WEF) Field Trip	Individual counseling On YO programs		Referral contact with Post-secondary options
Tech College and University Exposure Field Trip			Referral contact with Sales representatives
ACT Prep			At-Risk Coordinator
3-O Health Field Trip			Referral Contact with Alternative school systems
Guest Speaker			Senior Class Advisor
AP Test Coordination And administration			Master Teacher's Schedule
			Coordination of Academic Awards Night, Scholarships, Graduation Steering Committee
			Course Description Book/Prospectus
			Rural Technical Network
			Youth Options/Early Graduation
			Practicum/Intern Supervisor



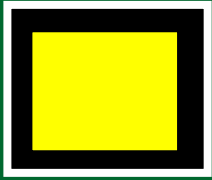
Colby School District Program Percentages



Delivery System Components	Elementary	Middle	High
School Counseling Curriculum	40%	30%	15%
Individual Student Planning	5%	20%	40%
Responsive Services	40%	25%	10%
System Support	15%	25%	35%
Total	100%	100%	100%

* Adapted from the ASCA National Model: A Framework for School Counseling Programs [ASCA]

Adapted from Developing and Managing Your School Guidance Program by Norman C. Gysbers, Ph.D.



Colby School District School Counselors

BY ALL... FOR ALL

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